



# *Time to* **GET MOVING**

## **FOUR Weeks To Go**

- ☐ File a Change of Address form with the post office.
- ☐ Notify creditors and subscription services of your new address.
- ☐ Research doctors and dentists in your new location.
- ☐ Set aside items to be sold or donated. Have a garage sale.
- ☐ Arrange time off at work.
- ☐ Buy moving supplies like boxes and tape.
- ☐ Inventory your items. Assign a value to them.
- ☐ Arrange utility services to be turned on/off at your new and old homes.
- ☐ Notify your child's school of your impending move.

## **THREE Weeks To Go**

- ☐ Make a list of important names and phone numbers you'll want to remember.
- ☐ Make a plan for moving pets and plants.
- ☐ Make arrangements with your bank, including moving your safe deposit box.
- ☐ Review your home insurance to see if moving is covered.
- ☐ Transfer your insurance to cover your new home.

## **TWO Weeks To Go**

- ☐ If shipping a vehicle, clean it out and have fluids topped off.
- ☐ Start packing.
- ☐ Make travel arrangements.
- ☐ Arrange for appliance servicing.
- ☐ Dispose of hazardous/flammable items like gasoline, bleach, and aerosol cans.
- ☐ Discontinue newspaper delivery, trash pick-up, lawn service, etc.

## **ONE Week To Go**

- ☐ Arrange for driver payment at your destination.
- ☐ Set aside valuables and personal items that will travel with you.
- ☐ Drain fuel from gas-powered equipment like lawn mowers.

## **THE DAY BEFORE**

- ☐ Set aside a specific move-in box full of the items you'll need immediately at your new home. This contains items like towels, paper plates, and a vacuum cleaner.
- ☐ Make sure everything is packed.
- ☐ Have important documents related to the move ready.
- ☐ Defrost and clean your refrigerator.

## **MOVING DAY**

- ☐ Plan to be at the home when movers arrive.
- ☐ Your driver will have a Utility Parts Box to ensure all loose parts are together and easy to access at destination.
- ☐ Take a final walkthrough of your home to make sure nothing has been overlooked.
- ☐ Sign the Bill of Lading, electing your valuation protection coverage and double-checking that your new address and phone numbers are correct.
- ☐ Lock doors, windows, and turn off all switches.

## **MOVE-IN DAY**

- ☐ Try to arrive early to verify that utilities are connected.
- ☐ Be ready to provide payment to the driver.
- ☐ **Unpack and get settled in your new home!**